



**CITY OF SAUSALITO
REGULAR CITY COUNCIL MEETING AGENDA**

**Broadcast Live Via Zoom from the Council Chambers, 420 Litho Street, Sausalito, CA 94965
Tuesday, June 8, 2021
6:00 PM**

**CLOSED SESSION 6:00 PM
OPEN SESSION 7:00 PM**

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for June 8, 2021 will be conducted telephonically through Zoom and broadcast live on the City's Website. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council chambers will not be open for the meeting, Council members and the public will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, IPAD, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Please use this URL <https://zoom.us/j/5421451805>

Or join by digital phone or landline phone at:

1-669-900-6833
1-346-248-7799
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Enter Meeting ID: 5421451805#

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom under Reactions (Make sure your Zoom is updated to version 5.4.9 (59931.0110)) or you can Press *9 if you are calling in. The City Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to hscoble@sausalito.gov.

Email comments will be accepted up until 4:00 PM the day of the meeting and forwarded to the City Council, posted to the City website, and placed in the City's permanent records. Email messages should be sent to hscoble@sausalito.gov. If you choose to submit an email, please note in the Subject Line the part

of the Agenda your email pertains to. For example, you can type in the Subject Line, "Agenda Item 2-Communications" or "Agenda Item 6, Public Hearing".

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to three (3) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 6:00 PM

- I.A. Mayor Hoffman calls the meeting to order and requests that Roll Call be taken*
- I.B. Mayor Hoffman announces that item(s) D.1 will be discussed in Closed Session*
- I.C. PUBLIC COMMENT on Closed Session items*
- I.D. City Council adjourns to CLOSED SESSION to consider the following:*

D.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to California Government Code Section 54956.9(d) (1) Name of Case: Sausalito/Marin County Chapter of the California Homeless Union v. City of Sausalito USDC No. District of Ca. Case No. 3:21-cv-01143-LB

II. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM

- II.A. Closed Session Announcements (if any)*
- II.B. Approval of Agenda*

1. SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS -7:05 PM

- 1.A. Introduction of New City Manager, Chris Zapata**
- 1.B. Read Resolution No. 6040 Proclaiming June 2021 as Lesbian, Gay, Bisexual, Transgender, Queer+ Pride Month**
[Resolution No. 6040- June Pride Month](#)
- 1.C. Economic Development Advisory Committee Presentation**

2. COMMUNICATIONS - 7:25 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may

also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.

3. ACTION MINUTES OF PREVIOUS MEETING - 7:35 PM

Regular City Council meeting of May 25, 2021 and Special Meeting of June 2, 2021

- Move to approve as submitted; or
- Move to approve as changed/corrected

3.A. May 25, 2021 Draft Regular Meeting Minutes and Special Meeting of June 2, 2021

[May 25, 2021 Draft Meeting Minutes](#)

[June 2, 2021 Draft Special Meeting Minutes](#)

4. COUNCILMEMBER COMMITTEE REPORTS - 7:40 PM

- City Council questions
- Council discussion and direction, if any

5. CONSENT CALENDAR - 7:50 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers, City staff, or members of the public may request that specific items be removed from the Consent Calendar for separate action. In order to request an item be pulled, you must have completed a Speakers' Card and turned it in to the City Clerk. Items will only be removed from the Consent Calendar by a vote of the Council. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

- PUBLIC COMMENT – Receive requests to remove item(s) from the Consent Calendar
- Motion to approve the following actions:

5.A. Accept the Resignation of the Sausalito Board of Trustee Member Appointed to the Marin Sonoma Mosquito and Vector Control District

[Staff Report](#)

[Attachment 1- Letter of Resignation](#)

5.B. City Manager Employment Agreement – Documentation of Clean Up Change

[Staff Report](#)

6. PUBLIC HEARING ITEMS - 7:55 PM

In general, the following procedural order applies to public hearing items:

- Disclosure of Ex Parte communications (Appeals)
- Staff Presentation
- City Council Questions
- Applicant/Appellant Presentations – 10 minutes per "team" (Appeals)
- PUBLIC COMMENT – limited to 3 minutes/person
- Appellant/Applicant rebuttals – 5 minutes per "team" (Appeals)
- City Council discussion/action

6.A. Budget Review (Charlie Francis, Interim Finance Director, 30-Minute Presentation) 7:55 PM

[Staff Report](#)

7. BUSINESS ITEMS - 8:40 PM

In general, the following procedural order applies to items of business:

- Presentation
- City Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- City Council discussion/action

7.A. Sausalito Machine Shop, 25 Libertyship Way: General Services Administration's (GSA) Disposal/Surplus Process and Options for City to Obtain/Purchase the Site (Community Development Director, Lilly Whalen and GSA Staff, 20-Minute Presentation) 8:40 PM

Staff Report

Attachment 1 - Chronology of Events

Attachment 2 - Acquiring Federal Real Estate For Public Uses Handout from the GSA

Attachment 3- HUD Determination-Sausalito Machine Shop

7.B. Adopt a resolution authorizing the City Manager to execute the Professional Services Agreement with DeNovo Planning Group in an amount not to exceed \$860,470.00 for the preparation of the 2023-2031 Housing Element Update and environmental assessment consistent with the proposal; and to appropriate in the current fiscal year, by minute action, \$900,000 in the Professional Services account in the Planning Division (Lilly Whalen, Community Development Director, 10-Minute Presentation) 9: 30 PM

Staff Report

Attachment 1 - Draft Resolution

Attachment 2- DeNovo Proposal Revised June 1, 2021

Attachment 3- Draft Professional Services Agreement

Attachment 4- Sausalito Housing Element Update - RFP - 2nd Limited Release

7.C. 4th of July Fireworks (Mike Langford, Parks and Recreation Director, 10-Minute Presentation)

8. CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 9:50 PM

8A. PUBLIC COMMENT on Items 8B-8D - limited to 3 minutes/person - 9:50 PM

8B. City Manager Information for Council - 9:55 PM

- Oral Report & Council Questions
- Council discussion and direction, if any

8C. Appointments to Boards, Commissions and Committees - 10:00 PM

Under this item the Council may take action to appoint qualified applicants to City Boards, Commissions and Committees, as further detailed in the staff report for the corresponding item. Additionally, the Mayor may make Council liaison appointments to City or Regional Committees.

- City Council questions

•Council discussion and direction, if any

8D. Future Agenda Items - 10:05 PM

- City Council questions
- Council discussion and direction, if any

Future Agenda Items

[Future Agenda Items](#)

[Tentative List of Agenda Items for the June 22, and July 13, 2021 Meetings](#)

9. ADJOURNMENT - 10:10 PM

The next regularly scheduled City Council meeting will be held [INSERT DATED HERE] with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

Administration Department

City Hall, main floor

420 Litho Street

Sausalito, CA 94965

(415) 289-4199

admin@sausalito.gov

CITY COUNCIL

Jill James Hoffman, Mayor

Janelle Kellman, Vice Mayor

Susan Cleveland-Knowles, Councilmember

Ian Sobieski, Councilmember

Melissa Blaustein, Councilmember

STAFF

Marcia Raines, Interim-City Manager

Mary Wagner, City Attorney

Heidi Scoble, City Clerk

Lilly Whalen, Community Development Director

Kevin McGowan, Public Works Director/City Engineer

Michael Langford, Parks & Recreation Director

Abbot Chambers, City Librarian/Director of Communications

John Rohrbacher, Chief of Police

Chris Tubbs, Fire Chief

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space.

How to obtain City Council Agendas

Posted Agendas: Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall.

Agendas on the web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

City Council Meetings: Agendas are also available for the public at every City Council meeting.

How to obtain City Council Agenda Packet Materials

Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting.

Staff Reports on the Web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

At City Council Meetings: A complete agenda packet is available for review at each City Council meeting.

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